



FUNCTION & EVENT PACKAGES



LOOKING FOR A GREAT SPACE FOR YOUR NEXT EVENT? THE COMMERCIAL HOTEL OFFERS A RANGE OF EXCLUSIVE AND VERSATILE SPACES SUITABLE FOR ANY OCCASION. WITH OUR RECENT FACELIFT, OUR KEY FUNCTION AREAS HAVE HAD A LICK OF PAINT, NEW FLOORING AND A FRESH VIBE. IF YOU'RE LOOKING TO HOST A FUNCTION, CASUAL BIRTHDAY CELEBRATION, WEDDING RECEPTION, AND EVERYTHING IN BETWEEN, WE HAVE A SPACE FOR YOU.

THE VENUE HOSTS A TOTAL OF 3 BARS ACROSS TWO LEVELS, OFFERING BEAUTIFUL VIEWS FROM THE ROOFTOP AND CATERING FOR UP TO 300 GUESTS.

ONE THING'S FOR CERTAIN – WE LOVE TO THROW A PARTY!





ROOFTOP

STANDING CAPACITY: 300 GUESTS

INTRODUCING OUR NEWEST FUNCTION SPACE - OUR ROOFTOP AND BEER GARDEN! DISCOVER THE HEAVENLY WORLD ABOVE SWAN HILL. SETTLE IN AND SOAK UP THE VIEWS OVERLOOKING OUR MUCH LOVED CITY WHILE ENJOYING PREMIUM BEVERAGES & CANAPÉS. THE LARGE OPEN ROOM FEATURES DIRECT BAR ACCESS AND A UNIQUELY PRESENTED SPACE WITH EXPOSED WOODEN BEAMS THAT SPAN ACROSS THE HIGH CEILING. THIS SPACE HAS IT ALL.

THE ROOFTOP TERRACE IS SERVED BY ITS OWN PRIVATE BAR AND TOILETS, A SMOKERS TERRACE, AND GAS HEATERS. WITH THE BAR SERVING A RANGE OF EXPERTLY MADE COCKTAILS PLUS WINE, TAP BEERS, TINNIES AND MORE, SAY HELLO TO YOUR NEW REGULAR, AND THE PERFECT SPOT FOR A MEMORABLE EVENT.

THE HIGHLY CUSTOMISABLE SPACE IS BEAUTIFULLY PRESENTED TO CREATE A BESPOKE EVENT — NOT TO BE FORGOTTEN BY YOUR GUESTS.





COCKTAIL LOUNGE

STANDING CAPACITY: 80 GUESTS
SEATED CAPACITY: 60-70 GUESTS

THIS HIDDEN LOUNGE IS CERTAINLY NO STRANGER TO A COCKTAIL EXPERIMENT OR TWO. SNEAK PAST THE MAIN BAR, FIND THE SECRET DOOR AND ENTER INTO A PRIVATE FUNCTION SPACE AND BAR THAT IS UNMATCHED IN THIS CITY. DELECTABLE CANAPÉS AND AN EXTENSIVE DRINKS MENU CAN BE ENJOYED IN LOUNGE AREAS NEARBY THE BAR. BOOK THE SPACE EXCLUSIVELY FOR A PRIVATE PARTY LIKE NO OTHER.

IN THIS PRIVATE LOUNGE, THINGS ARE A LITTLE DIFFERENT. THE PERFECT SPOT TO GUZZLE & GRAZE.





MEAL PACKAGES — PLATTERS

PLATTER MENU

- ASIAN PLATTER — SPRING ROLLS & DIM SIMS
- ANGUS BEEF & CHEESE SLIDERS
- DUCK SPRING ROLLS WITH PLUM DIPPING SAUCE
- MOROCCAN CHICKEN SKEWERS WITH TZATZIKI DIP
- PIZZA SLABS — HAWAIIAN, MEATLOVERS, BBQ CHICKEN, VEGETARIAN, PEPPERONI AND THREE LITTLE PIGGIES
- PANKO CRUMBED PRAWNS WITH SPICY MANGO MAYO
- GOURMET PARTY PIES
- SALT & PEPPER SQUID WITH LIME AIOLI
- BEEF KOFTAS WITH TZATZIKI DIP
- MIXED ARANCINI BALLS

SELECT 6 ITEMS — \$12 PER PERSON

SELECT 9 ITEMS — \$15 PER PERSON



MEAL PACKAGES — CANAPES

CANAPES

- SMOKED SALMON & CREAM CHEESE
- MEXICAN MINCE PORK LETTUCE CUPS
- DEVILLED EGGS
- BRUSCHETTA
- CARAMELIZED MUSHROOM & ONION TARTS
- PATE WITH BALSAMIC GLAZE
- PRAWN WITH WATERMELON SALSA
- POLENTA WITH PROSCIUTTO AND GREMOLATA
- BRAISED PORK BELLY
- HERBED ZUCCHINI ROLL WITH CREAM CHEESE

\$4.50 EACH — MINIMUM OF 10

BEVERAGE PACKAGES

BASIC PACKAGE

2 HOURS — \$35PP

3 HOURS — \$45PP

4 HOURS — \$55PP

PREMIUM PACKAGE

2 HOURS — \$45PP

3 HOURS — \$55PP

4 HOURS — \$65PP

BEVERAGE PACKAGES INCLUDE:

SPARKLING WINE, WHITE WINE, RED WINE, DRAUGHT BEER, CIDER, AND NON-ALCOHOLIC BEVERAGES



ADD ONS

ARRIVAL COCKTAIL — \$15PP

HOUSE SPIRIT PACKAGE (PER HOUR) — \$10PP

PREMIUM SPIRIT PACKAGE (PER HOUR) — \$20PP

BOTTLED BEER PACKAGE (PER HOUR) — \$10PP

SPIRITS

ADD HOUSE SPIRITS TO YOUR BEVERAGE PACKAGE FOR AN ADDITIONAL \$10PP PER HOUR.

SPIRITS PACKAGE INCLUDES: VODKA, GIN, WHISKY, BOURBON AND RUM

COCKTAILS

TREAT YOUR GUESTS TO A BESPOKE COCKTAIL ON ARRIVAL FOR AN ADDITIONAL COST PER HEAD. OR ADD COCKTAILS TO YOUR FUNCTIONS PACKAGE TO BE CONSUMED THROUGHOUT THE DURATION OF YOUR EVENT. MINIMUM ORDER APPLIES.

BAR TAB ON CONSUMPTION

A BAR TAB CAN BE SET UP WITH A SPECIFIED LIMIT AND SELECTION OF BEVERAGES TO BE SERVED TO YOUR GUESTS. THE LIMIT CAN BE REVIEWED AS YOUR FUNCTION PROGRESSES AND INCREASED IF NEEDED.



BOOKING CONFIRMATION FORM

CONTACT DETAILS

CLIENT NAME

COMPANY/OCCASION

CONTACT NUMBER

CONTACT EMAIL

FUNCTION SPACE

DAY/DATE OF FUNCTION

START/FINISH TIME

MINIMUM SPEND

NUMBER OF GUESTS

BEVERAGE IDEAS

FOOD IDEAS

THEMING & DECORATION REQUESTS

ENTERTAINMENT REQUESTS

OFFICE USE ONLY

DEPOSIT AMOUNT

DEPOSIT PROCESS DATE

FINAL PAYMENT AMOUNT

FINAL PAYMENT PROCESS DATE

TERMS AND CONDITIONS

I CONFIRM THAT I: _____

HAVE READ AND UNDERSTOOD THE ABOVE TERMS AND CONDITIONS AND AGREE TO COMPLY.

DATE: _____

SIGNED: _____

CONFIRMATION OF BOOKINGS: DUE TO DEMAND, TENTATIVE BOOKINGS CAN ONLY BE HELD FOR UP TO 7 DAYS. ONCE THIS PERIOD HAS LAPSED, THE HOLD IS AUTOMATICALLY RELEASED IF NO CONFIRMATION IS MADE. TO CONFIRM A BOOKING, A MINIMUM DEPOSIT IS REQUIRED. THIS PAYMENT SHOULD BE MADE WITHIN 48 HOURS OF BOOKING TO SECURE THE DATE, AND CAN BE DONE USING ANY MAJOR CREDIT CARD, EFTPOS / BANK TRANSFER OR CASH. A COMPULSORY CREDIT CARD AUTHORITY IS ALSO REQUIRED TO CONFIRM THE BOOKING AND IS HELD AS SECURITY.

PRICES & MINIMUM SPENDS: ALL PRICES QUOTED ARE INCLUSIVE OF GST. WHILST EVERY EFFORT IS TAKEN TO MAINTAIN PRICES, THESE ARE SUBJECT TO CHANGE. MINIMUM SPEND REQUIREMENTS APPLY FOR ALL FUNCTION SPACES. MANAGEMENT WILL ADVISE THE MINIMUM SPEND UPON ENQUIRY. THIS COST WILL BE IN LINE WITH ESTIMATED TURNOVER OBTAINED IN REGULAR TRADE IN THE PROPOSED FUNCTION AREA. MINIMUM SPENDS ARE RESTRICTED TO FOOD AND BEVERAGE SPEND ONLY. ANY COSTS OUTSIDE OF THIS (E.G. ADDITIONAL SECURITY, ENTERTAINMENT) ARE NOT INCLUDED IN THE FINAL CALCULATION. IF THE MINIMUM SPENDS QUOTED FOR THE ROOM IS NOT MET, THE ADDITIONAL CHARGE WILL BECOME A ROOM HIRE FEE AND WILL BE PAYABLE ON COMPLETION OF THE FUNCTION.

FINAL PAYMENT: ALL CATERING, BEVERAGE AND ROOM SET UP REQUIREMENTS ARE REQUESTED A MINIMUM OF FOURTEEN (14) DAYS PRIOR TO YOUR FUNCTION DATE. FINAL NUMBERS ARE REQUIRED SEVEN (7) WORKING DAYS PRIOR TO THE EVENT. PLEASE NOTE THAT THIS NUMBER WILL FORM THE BASIS FOR FINAL CHARGING. ONCE PAYMENT HAS BEEN PROCESSED, NO REFUNDS WILL BE OFFERED SHOULD YOUR NUMBERS DECREASE, OR EXPERIENCE NO SHOWS ON THE EVENING. ALL CATERING AND ALL COST RELATING TO BEVERAGE PACKAGES MUST BE PAID UPON CONFIRMATION OF FINAL NUMBERS. SHOULD PAYMENTS NOT BE RECEIVED, THE VENUE RESERVES THE RIGHT NOT TO PROCEED WITH THE FUNCTION. DRINKS ON CONSUMPTION TABS MUST BE PAID UPON CONCLUSION OF THE EVENT. PAID CAN ONLY BE DONE BY CONSULTING DIRECTLY WITH MANAGEMENT, AND ONLY BY THE PERSON WHO PAID THE INITIAL DEPOSIT. ANY CANCELLATION MADE WITHIN A PERIOD OF 2 WEEKS FROM THE DATE OF THE FUNCTION WILL FORFEIT THE DEPOSIT.

CANCELLATIONS: CANCELLATIONS OF FUNCTIONS MUST BE SUBMITTED IN WRITING VIA EMAIL TO OUR FUNCTIONS TEAM. ANY CANCELLATION MADE WITHIN A PERIOD OF 60 DAYS PRIOR TO THE DATE OF THE FUNCTION WILL FORFEIT THE DEPOSIT AND ANY ADDITIONAL PAYMENTS THAT HAVE BEEN MADE. IF NOTICE OF CANCELLATION IS MORE THAN 60 DAYS OF THE DATE A FULL REFUND OF ALL MONEYS PAID WILL BE MADE.

COVID POSTPONEMENT OR CANCELLATIONS: GOVERNMENT RESTRICTIONS WILL POTENTIALLY IMPACT VENUE CAPACITIES AND LIMIT OUR CAPABILITIES, WE WILL ENDEAVOUR TO WORK WITH ALL CLIENTS. ANY GOVERNMENT UPDATE OUTSIDE OUR CONTROL (I.E. CLOSURE OF VENUE OR CHANGES TO TIMES / CAPACITIES) WILL RESULT IN A FULL REFUND OF DEPOSIT. IF THE CANCELLATION OR POSTPONEMENT IS NOTIFIED 60 DAYS OR MORE PRIOR TO THE DATE OF THE FUNCTION, THE FULL DEPOSIT SHALL BE REFUNDED. IF THE CANCELLATION OR POSTPONEMENT IS NOTIFIED LESS THAN 60 DAYS BUT MORE THAN 14 DAYS PRIOR TO THE FUNCTION, DEPOSIT CAN BE TRANSFERRED TO A NEW DATE AT THE SAME VENUE. IF CANCELLATION IS NOTIFIED LESS THAN 14 DAYS PRIOR TO THE FUNCTION, FOOD COSTS WILL BE CHARGED, AND ANY BALANCE OF DEPOSIT CAN BE TRANSFERRED TO A NEW DATE AT THE SAME VENUE.

COVID POSTPONEMENT OR CANCELLATIONS: GOVERNMENT RESTRICTIONS WILL POTENTIALLY IMPACT VENUE CAPACITIES AND LIMIT OUR CAPABILITIES, WE WILL ENDEAVOUR TO WORK WITH ALL CLIENTS. ANY GOVERNMENT UPDATE OUTSIDE OUR CONTROL (I.E. CLOSURE OF VENUE OR CHANGES TO TIMES / CAPACITIES) WILL RESULT IN A FULL REFUND OF DEPOSIT. IF THE CANCELLATION OR POSTPONEMENT IS NOTIFIED 60 DAYS OR MORE PRIOR TO THE DATE OF THE FUNCTION, THE FULL DEPOSIT SHALL BE REFUNDED. IF THE CANCELLATION OR POSTPONEMENT IS NOTIFIED LESS THAN 60 DAYS BUT MORE THAN 14 DAYS PRIOR TO THE FUNCTION, DEPOSIT CAN BE TRANSFERRED TO A NEW DATE AT THE SAME VENUE. IF CANCELLATION IS NOTIFIED LESS THAN 14 DAYS PRIOR TO THE FUNCTION, FOOD COSTS WILL BE CHARGED, AND ANY BALANCE OF DEPOSIT CAN BE TRANSFERRED TO A NEW DATE AT THE SAME VENUE.

DAMAGE: PLEASE BE ADVISED THAT ORGANISERS ARE FINANCIALLY RESPONSIBLE FOR ANY DAMAGE, THEFT, BREAKAGE, OR VANDALISM SUSTAINED TO THE FUNCTION ROOM OR VENUE PREMISES BY GUESTS, INVITEES OR OTHER PERSONS ATTENDING THE FUNCTION. SHOULD ANY EXTRA CLEANING BE REQUIRED TO RETURN THE PREMISE TO A SATISFACTORY STANDARD, THIS WILL BE CHARGED TO THE CLIENT. THE VENUE DOES NOT ACCEPT RESPONSIBILITY FOR DAMAGE OR LOSS OF MERCHANDISE LEFT AT THE VENUE PRIOR TO OR AFTER THE FUNCTION. IT IS RECOMMENDED THAT ALL CLIENT GOODS BE REMOVED FROM THE VENUE IMMEDIATELY AFTER THE FUNCTION.

